



**everyone can
back the future**

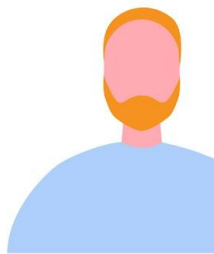
Because anyone can join PTA

#YouCanPTA



Resources/Reminders from Round Rock ISD Council of PTAs (Virtual) Delegate Meeting

9.23.2021





PTA Mission and Purposes

PTA Mission:

To make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

PTA Purposes:

- To promote the welfare of children and youth in home, school, places of worship, and throughout the community;
- To raise the standards of home life;
- To advocate for laws that further the education, physical and mental health, welfare, and safety of children and youth;
- To promote the collaboration and engagement of families and educators in the education of children and youth;
- To engage the public in united efforts to secure the physical, mental, emotional, spiritual and social well-being of all children and youth; and
- To advocate for fiscal responsibility regarding public tax dollars in public education funding.

Steps to Becoming a National PTA School of Excellence



SCHOOL OF EXCELLENCE

Step 1: Enroll and Gain Support (*June 1 –Oct. 15 - deadline extended from Oct. 1*)

Step 2: Deploy Baseline Survey (*Sep. –Nov.*)

Step 3: Set a Shared Objective (*Sep. –Nov.*)

Step 4: Complete Initial Application (*Submit by Nov. 1*)

Step 5: Follow Roadmap to Excellence (*Throughout School Year*)

Step 6: Deploy Final Survey (*March –June*)

Step 7: Complete Final Application (*Submit by June 1*)

Step 8: Celebrate Your Excellence (*Aug.*)

- **Due date is Oct 15!**
- <https://www.pta.org/home/programs/National-PTA-School-of-Excellence>

****Learn more about the steps [here](#) (en español)****



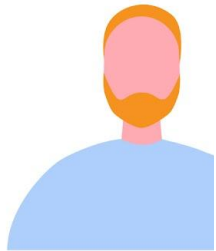
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2021-2022 Council PTA Team!





Round Rock ISD Council of PTAs

Executive Board



Snehal Phirke
President



Randall Goltzman
1st VP of Membership



Jill Strode
2nd VP of Training



Heather Lawrence
3rd VP of Communications



Melissa Schmalbach
4th VP of Hospitality



Mellissa Hoskin
5th VP of Programs Support



Beth Fitzmaurice
Secretary



Liz Cantrell
Treasurer



Laura Podnar
Parliamentarian



Round Rock ISD Council of PTAs Executive Board



Dr. Hafedh Azaiez
Superintendent



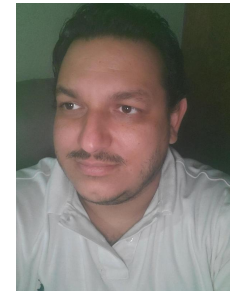
Rachael Sefton
Community Partnership Sup.



Cecelia Zapalac
Clothes Closet



Estevan Zarate
Diversity



Jerry Vasquez
Philanthropy



Monica Welch
Reflections/Arts in Education



Tangelia Pruitt
Scholarships



Michele Chan-Thomson
Webmaster



Marianne Reap
PIE Foundation



Jason Ball
Round Rock Chamber



2021-22 Council PTA Goals



- **Membership:**
 - Helping locals boost membership.
 - Promote Membership Awards, and Celebrate locals progress.
 - **Council Membership Goal: 25,000**
- **Training:**
 - Hosting training for locals: Q&A Sessions, Roundtables, Office Hours.
 - Timely sessions on financials and parliamentary procedures.
 - Promoting trainings/resources from Texas and National PTA
- **Connections:**
 - Hosting Monthly Council Coffee Chats (President + available EB Members): one at lunchtime and/or one in evening.
 - Driving local PTA leader involvement on Q&A Facebook group
 - Council Mentors Committee: Comprised of Council Support Officers, any other interested & experienced EB Members
 - PTA Legacy Leaders: Connecting Past Local/Council PTA Leaders interested in helping the PTAs in Need.
- **Advocacy:**
 - Amplify Texas PTA, National PTA and Round Rock ISD Advocacy goals
 - Promote voting and register-to-vote opportunities
- **Health & Safety**
 - Promote Texas PTA Healthy Lifestyles Initiatives & Programs.
 - Partnership with RRISD Behavioral Health & Safety department



2021-22 Council PTA Goals



- **Council Flagship Programs:**
 - Clothes Closet: In partnership with District FiT, Community Partnerships and Social Workers, continue to support.
- **Promote Texas PTA & National PTA Initiatives & Programs:**
 - Amplify the Texas PTA & National PTA messaging
 - Promote and grow the Reflections Program
 - Promote School of Excellence, TX PTA Scholarships & Grants.
- **Partnerships:**
 - Various District departments, RRISD PIE Foundation, Chambers, City Council, and Community Partners
 - Be the connection between our partners and the locals, helping locals find partnership opportunities.
- **EDI: In partnership with RRISD EDI & with guidance from TX/Nat PTA:**
 - Demonstrating an equity mindset and drive for diversity/inclusion in people and thought.
 - Promoting an inclusive community by supporting local PTA programs and initiatives on Q&A Facebook Group.
 - Identifying educational opportunities for local PTA leaders
- **Programs:**
 - Survey council and local PTA leaders for current needs.
 - Provide/Promote programming/partnership accordingly.
 - Promote Texas PTA and National PTA Programs.



Round Rock ISD Council of PTAs

2021-22 Delegate Meeting Schedule

Delegate Meetings 11:00 am - 1:00 pm

- Thurs, Sept 23, 2021
- Thurs, Oct 28, 2021
- Thurs, Jan 27, 2022
- Thurs, Mar 31, 2022
- Thurs, Apr 28, 2022



President's Report Updates & Reminders

- **Bookmark & Review regularly: (Share with your EB)**

- www.txpta.org/president (quick start guide, resource guide, duties & more!!!)
- <https://www.txpta.org/local-pta-leaders>
- <https://www.txpta.org/boardsmanship-all-positions>



PRESIDENT

Congratulations on being elected PTA President. Your continuing journey through leadership development is exciting. With the tips below, training opportunities, resources, and reminders you will be off to a great start! You will grow as you foster an environment of open communication among all board members. Your service as an ex-officio member of all committees, except the Nominating and Financial Reconciliation committees, will help create a productive environment for all. As you work with all board members to help meet their goals and required duties, you will flourish with the other leaders in your PTA. Good luck and thank you for your service!

TOP THINGS TO KNOW FOR THIS POSITION

1. Call a meeting of the elected officers within 30 days of the election meeting to appoint the historian, parliamentarian, and standing committee chairs. Also appoint a member, who is not an authorized signer on the bank account, to open, review, initial and date each bank statement as they complete the Statement Review by Non-Signer Form. Appointments are subject to the approval of the board.
2. Register yourself and remind your fellow board members to register themselves through Texas PTA's Two-Step form.
3. Schedule a meeting with your campus administrator to discuss goals and expectations for the upcoming year.
4. Plan and execute your meetings by creating agendas and using the "Build-a-Script" section in the BASICS President Resource Guide.
5. You are the signer of all contracts which have been approved by the board.

KEY TRAININGS

- ☐ Foundations Essentials
- ☐ BASICS President
- ☐ BASICS President Resource Guide
- ☐ BASICS Boardsmanship
- ☐ BASICS Boardsmanship Resource Guide.
- ☐ BASICS Principal Desk Reference
- ☐ Facilitator Guide



ABOUT PTA

The mission of PTA is to make every child's potential a reality by engaging and empowering families and communities to advocate for all children.

What this means: We engage, we empower, and we advocate in order to achieve our vision—every child's potential is a reality. Our mission statement guides us and should drive any significant decision. The funds we raise are used to support our mission.

WHAT IS PTA?

PTA is a 501c3, member-based association that advocates for the best interest of ALL children in many areas. It is self-governing and non-partisan. PTA advocates for or against issues but does not endorse any candidate or political party.

What this means: You are a member of a nonprofit board and therefore have certain legal responsibilities. Executive board members have three fundamental fiduciary duties: the duty of care, duty of loyalty, and duty of obedience. Board members act as trustees of the PTA's assets and must exercise due diligence to oversee that the PTA is well-managed and that its financial situation remains sound. The executive board verifies that all filing requirements and tax obligations are completed.

OUR PURPOSE

- Welcoming families into the school community
- Communicating effectively
- Supporting student success
- Speaking up for every child
- Sharing power
- Collaborating with communities

PTA STRUCTURE

Members
Local PTA (campus level)
Council PTA (district or independent)
Texas PTA
National PTA



President's Report Updates & Reminders

- ALL Local PTA Leaders (all EB Members) are asked to submit their information through the [Texas PTA Two Step Form](https://txpta.secure.force.com/OfficerIntake). (<https://txpta.secure.force.com/OfficerIntake>) Visit [Texas PTA online](#) to see details. Please do not enter anyone else's information other than your own. If you are in the system from last year, enter your information and select "This Is Me."
- Keep the [Local PTA Roster](#) bookmarked on your browser. It's a one-stop-shop for your **PTA's stats, from Standards of Continuing Affiliation to membership awards.**
- Check out [Local PTA Standards of Continuing Affiliation](https://www.txpta.org/standards-of-continuing-affiliation) information.
<https://www.txpta.org/standards-of-continuing-affiliation>
- We have had ALL our PTAs in Good Standing in time for last 2 years. Let us get ALL our 54 PTAs in Good Standing and ready to deliver an awesome 2021-2022!!!
- Reach out to your Assigned **Council Support Officers** and **Council PTA Executive Board** if any questions!!! **We have an awesome team here to help YOU ALL!!!**



President's Report

Policies & Reminders

Policies and Consents Texas PTA set for Local and Council PTAs:

<https://www.txpta.org/policies>

- Confidentiality, Ethics, and Conflict of Interest Agreement
- Records Retention
- Dues Refunds to PTAs
- Credential Distribution for Local PTAs
- Theft and Fraud Policy
- Consent for Minors to Serve on a Local/Council PTA **Board or Committee**

Policies Local and Council PTAs must ask membership or delegates to adopt each membership year:

- Policies that can be **STAND ALONE** or incorporated into Standing Rules
 - ◊ **E-Commerce Policy**
- Policies Local and Council PTAs can use as templates:
 - ◊ **Social Media Policy**



1st VP of Membership

Randall Goltzman

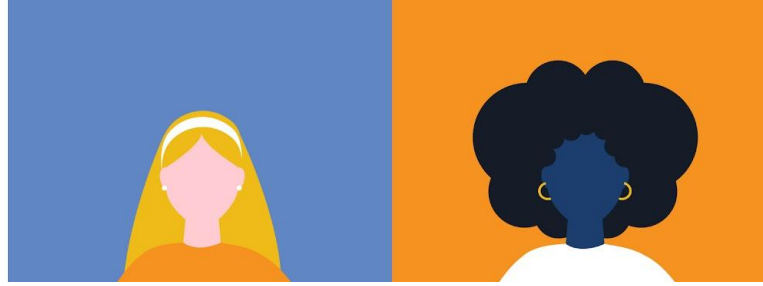
- Make sure your PTA is on JoinPTA.org
- Send Membership Rosters and Dues to Texas PTA monthly
- Membership Resources and Guide:
 - <https://www.txpta.org/membership>
 - https://www.txpta.org/uploads/filemanager/Training%202021/FINAL_Membership%20Resource%20Guide%202021.pdf
- Commyounity Partners
- Marvelous Commyounity Memberships
- Marvelous Monthly Membership Awards to earn
- Questions? Contact membership@rrisdpta.org



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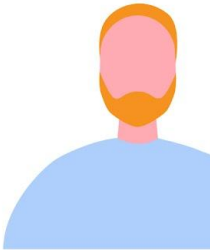
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#YouCanPTA



8,401

Members in 54 PTAs!
(as of 9/23/21)





District Membership Numbers as of 09/23/2021

49 & Under

* JL Johnson	01
* Success	01
* Bluebonnet	02
* Jollyville	05
* RR Op Ctr	05
* Deerpark	06
* Hernandez	07
* Voigt	18
* Berkman	24
* Elsa England	24
* Wells Branch	35
* Ander Mill	35
* Red Bud	32
* Deepwood	35
* Gattis	38

50+

* Forest N	61
* Live Oak	67
* Union Hill	91

100+

* CD Fulkes	101
* Double File	112
* Forest Creek	167
* Chisholm Trl	124
* Early College	146
* Herrington	128
* Callison	139
* Pond Springs	146
* Patsy Sommer	165
* Hopewell	161
* Brushy Creek	172
* Great Oaks	185
* McNeil	188

200+

* Fern Bluff	208
* Chandler Oaks	219
* Old Town	227
* Teravista	231
* Cactus Ranch	275
* Grisham	294

300+

* Spicewood	378
* Ridgeview	305
* Stony Point HS	312
* Pearson Ranch	321
* Blackland Pr	333

400+

* Walsh	427
* Cedar Ridge	432
* Cedar Valley	464
* Westwood	468

500+

* RRHS	503
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700+

* Canyon Vista	722
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Texas PTA Head Start Award!!!

- Blackland Prairie Elementary
- Brushy Creek Elementary
- C. D. Fulkes Middle
- Cactus Ranch Elementary
- Callison Elementary
- Canyon Vista Middle School
- Cedar Valley Middle School
- Chandler Oaks Elementary
- Double File Trail Elementary
- Early College High School
- Fern Bluff Elementary
- Hopewell Middle School
- James G. Walsh Middle School
- Noel Grisham Middle School
- Old Town Elementary
- Pearson Ranch Middle School
- Redbud Elementary
- Ridgeview Middle School
- Round Rock Senior High
- Stony Point High School
- Teravista Elementary School
- Union Hill Elementary



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AT RRISD COUNCIL OF PTAS



Membership Increase!!!

(More members for 2021-22 than last year! As of 9/21/21)

- C. D. Fulkes Middle School
- Cactus Ranch Elementary
- Cedar Valley Middle School
- Chandler Oaks Elementary
- James G. Walsh Middle School
- Old Town Elementary
- Pearson Ranch Middle School
- Ridgeview Middle School
- Stony Point High School



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AT RRISD COUNCIL OF PTAS



LOCAL PTA MEMBERSHIP AWARDS 2021-2022

To qualify for each award, you must mail or submit membership rosters and dues to Texas PTA postmarked by the listed deadline. In addition, members who join through JoinPTA.org prior to or within the deadline are added to the PTA's count. Track JoinPTA.org members through your myPTEZ account.

🌐 txpta.org/awards-grants

AUGUST

Head Start Award

Jump—start the PTA year with 75% or more of the previous year's total membership.

Deadline: August 31

SEPTEMBER

Early Bird Achievement Award

Reach 100% of the previous year's total membership!

Deadline: September 30

OCTOBER

Snappy Increase Award

Achieve more than 100% of the previous year.

Deadline: October 31

NOVEMBER

Three Year High Award

Show more than 100% of the previous year and reach a 3-year high in membership.

Deadline: November 30

DECEMBER

Shining Star Award

Stand out with more than 100% of the previous year and achieve Good Standing. Special recognition in the Superintendent's Report Card.

Deadline: December 19

SPECIAL CATEGORY AWARDS

Golden Apple Award

Recruit 100% of school faculty as members.

Form deadline: February 28th

Texas PTA definition of faculty is principals, assistant principals, teachers, counselors, and instructional assistants employed at the campus full-time.

Student Membership Award

Recruit at least 25 students members.

Form deadline: February 28th

Preschool, MARS (Men Are Really Super), Community, Generations Membership Awards

Recruit at least 50 members from each category to qualify for any award.

Form deadline: February 28th

Student, Preschool, MARS (Men Are Really Super), Community, Generations Involvement Awards

Appoint or elect one member from any category to serve on the Executive Board to qualify for this award.

Form deadline: February 28th

PRESIDENT'S CHALLENGE A RETURN TO FUNDAMENTALS

Local PTAs that meet all of the following criteria will qualify for the 2021-2022 President's Challenge.

Deadline: February 28

1. Meet with campus principal to set common goals.
2. Participate in the **back the future** campaign. (Watch for more!)
3. Host a family engagement program.
4. Have a membership increase.

https://www.txpta.org/uploads/filemanager/Training%202021/local%20member%20award%20flyer_8.27.pdf



COMMUNITY PARTNERS 2021-2022

Delegate Meeting Commyunity Partners



Platinum Commyunity Partners





2nd VP of Training

Jill Strode

- Stay tuned for training this fall.
- Council Coffee Chats, Q&A Sessions, Round Tables and Office Hours!
- Topics such as Membership, Treasurer, Parliamentarian, Secretary, President, Reflections, Website/Communications, etc...
- Useful Training Resources

Texas PTA Training Courses: <https://www.txpta.org/training>

Texas PTA Leader Resource Guides: <https://www.txpta.org/local-pta-leaders>

Texas PTA Support: <https://www.txpta.org/support>.

National PTA Leaders: <https://www.pta.org/home/run-your-pta>

Click Here 2 Volunteer Tutorials: <http://www.ch2v.com/content.asp?PageID=9>

Memberhub Support & Tutorials: <https://support.memberhub.com/hc/en-us>

Questions/Suggestions? - Email training@rrisdpta.org



2nd VP of Training

Boardmanship Course (20 min)- REQUIRED for ALL

PTA Online Training | Where Do I Start?

Texas PTA requires all Local and Council board members to complete FOUNDATIONS Essentials training once in their PTA career. Position-specific BASICS training must be completed each year PTA leaders hold an executive board position. All trainings can be found online at txpta.org/courses.





3rd VP of Communications

Heather Lawrence

Promoting **COMMUNITY** amongst our 54 PTAs is our focus this year! We have updated the Council Facebook presence with this in mind.

How can our **PAGE** and the **Q&A GROUP** serve YOU?

RRISD LOCAL PTA BOARD Q&A GROUP

Goal: This is where the magic happens! This is YOUR private community-led GROUP for discussion and collaboration. Please urge your Executive Boards to join! Council leaders will monitor to answer questions and provide help.

This is your community for:

- Discussions of challenges, accomplishments and best practices
- Ask for help and give help!
- Advocating for all students
- Training and Programs Announcements
- Encouragements and Support
- Fundraising/Membership/Sponsorship Tips
- Sharing ideas/messages from ALL PTA community partners

RRISD COUNCIL OF PTA'S PAGE

Goal: This is where you get information! This PAGE is a repository of National PTA, Texas PTA, and Council PTA news. Please monitor this page (at least weekly) and SHARE these announcements to your Local Facebook pages/groups.

Announcements you will see:

- Council Informations, News, and Advocacy
- Council and Round Rock ISD Programs
- Amplification of National PTA, Texas PTA Council PTA and Round Rock ISD
- Sharing accomplishments and progress of ALL 54 Round Rock ISD PTAs (please email webmaster@rrisdpta.org to share your good news!)
- Messages from Council PTA Community Partnerships



3rd VP of Communications

Heather Lawrence

- Please study the Texas PTA [Social Media Policy](#) and reach out if you have any questions.
- Remember to maintain your **binders** and **Google Drive Folders** with your notes.
- Stay tuned to **our website** www.rrisdpta.org: Tips, News, Updates & Resources!
- Connect with us on **Social Media: @RRISDPTA**
- Sign Up to receive Texas PTA **The Voice Magazine**
- Share Successes with **TXPTA** through **Talk of Texas**



4th VP of Hospitality

Melissa Schmalbach

- **Delegate Meeting Reminders:** For each delegate meeting, evites are sent to all Presidents, Principals and Guests. If you are not receiving them please email Council VP Hospitality, Melissa Schmalbach at hospitality@rrisdpta.org and the evite contact list will be updated.
- **Partnership with PIEF: Gift Cards for Teachers and Staff to say “Thank You”** for all of your hard work. Middle School and High School (mainly) Principals are having a hard time keeping guest educators and asking for staff to assist in covering schedules throughout the day. To show appreciation, we are encouraging that **PTA Presidents check with your Principal to find out how can PTA help** in that area.

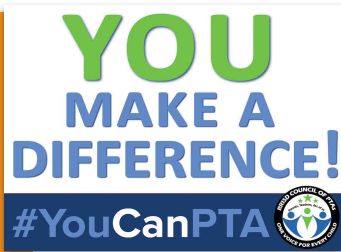


5th VP of Programs Support

Mellissa Hoskin

Grant Update

- Positive yard Signs and #YouCanPTA signs (English and Spanish) have been picked up and distributed to all the PTAs in the District! These signs were purchased with a portion of National PTA Grant we received last year.
- Thank you so much to our Grant Team and volunteers who helped out with this project.
- We hope these signs help bring positivity and encourage engagement to all our campuses.





5th VP of Programs Support

Mellissa Hoskin

Programs Update:

- **EDI Presentation by RRISD Chief Equity Officer Mr. Street and Dr. Agnew** was held on Sept 9 for Council EB, Local PTA Presidents and EDI Committee Chairs. It was well attended and informative. Stay tuned for more sessions and programs throughout the year.
- **Dr. Amy Grosso, RRISD Director of Behavioral Health services** is partnering with RRISD Council of PTAs to present a program on **October 1st** as we close out National Suicide Prevention Month. It is titled **“What is Behavioral Health & How do I help my student”**.
- Stay tuned it is going to be a great year! Questions? Contact programs@rrisdpta.org



5th VP of Programs Support

Mellissa Hoskin

TX PTA Programs Info:

- <https://www.txpta.org/connect-programs>
- <https://www.txpta.org/national-standards>

National PTA Programming Reminders:

😊 Are you planning your Program year? We have free programs! Visit [PTA.org/Programs](https://www.pta.org/Programs) to learn more about our programs. <https://www.pta.org/home/programs/National-PTA-School-of-Excellence>

➔ Visit [PTA.org/Grants](https://www.pta.org/Grants) to learn how our grants can help your PTA run prescribed programs for STEM, reading, digital safety, healthy lifestyles, and much more! Grant applications close on Sept. 27, 2021.

💻 Join National PTA staff from 7-8pm ET on Sept. 23rd to learn more about how to write a strong application. Go to [PTA.org/Grants](https://www.pta.org/Grants) for the link to register.

💛 Grants are made possible by PTA Proud National Sponsor Bayer U.S., Huntington Ingalls Industries, GoGuardian, Norton, Office Depot and the Family of Mary Lou Anderson.



Secretary

Beth Fitzmaurice

- **Statement Reviewer Process:** Original document is kept by the Secretary and the non-signer should retain a copy. The Treasurer should be given a copy along with the bank statement, and the Secretary to present the report at EACH board meeting. If there are significant questions with the review, contact your Council, Field Service Representative, or Texas PTA for assistance.
- **For Virtual Meetings:** Take minutes as normal.
- **Emergency Email Votes** need to be ratified at the next in-person or virtual meeting and noted in the minutes.
- **Record Keeping:** Be sure copies of all minutes have been added to your binder with attachments as needed for the 2021-22 school year.
- **Texas PTA** - Be sure all EB members have registered with Texas PTA.
- **Event Summary** - Present a written summary of all PTA's events and programs at the annual meeting, if no historian.
- **Questions? Contact** secretary@rrisdpta.org



Treasurer
Liz Cantrell

Financial Policy Reminders:

- **Two counters needed to sign every deposit of cash and checks.**
- **Determine a method of having two counters - maybe sitting at an appropriate distance in school parking lot?**
- **Counters are responsible for breaking deposit into budget accounts**
- **Notify your Treasurer you have a deposit ready to be verified and taken to the bank**
- **Treasurer should keep all original documents, including signed deposit forms, in accordance with the TxPTA records retention policy**



Treasurer

Liz Cantrell

Financial Policy Reminders:

- **All checks require a PTA Disbursement or Reimbursement form filled out before the check can be written.**
- **Person requesting payment is responsible for submitting Disbursement form to the Treasurer.**
- **Reconcile your bank and e-commerce accounts at least monthly.**
- **Entire EB has fiduciary responsibility.**
- **Bring your budgets to actuals as you go through the year.**

Be on the lookout for an email from me regarding training dates.

If you aren't receiving my emails or have questions, contact me at

treasurer@rrisdpta.org



Parliamentarian

Laura Podnar

- Texas PTA has updated Bylaws Template. Request your bylaws at:
<https://fs1.formsite.com/txpta/BylawsRequest/index.html>
- The changes made in the template DO NOT count as the required review and approval of your bylaws that each PTA has to do every 3 years



Parliamentarian

Laura Podnar

- Please make sure your Parliamentarian is aware of the additional responsibilities given to the position in the updated bylaws template
- Parliamentarian Pointers:
 - www.txpta.org/parliamentarian
 - www.txpta.org/bylaws
 - www.txpta.org/standing-rules
- Any Questions? Contact me at parliamentarian@rrisdpta.org



The Clothes Closet



Clothes Closet

Cecelia Zapalac

- The Clothes Closet is still not open to walk in clients, but is filling orders through electronic vouchers and delivering the clothes to the student's school. The Clothes Closet on the Anderson Mill campus continues to be closed to clients and volunteers.
- We have some volunteers coming on Wednesdays and Thursdays to help process donations and fill orders, but can always use more. We also have several groups in our community who have begun to do clothing drives for us.
- Principals - please let your counselors and nurses know that they just need to send me an email with the students size information to clothescloset@rrisdpta.org and we will put together the clothes order and deliver it to the school.

2021-2022
CALL FOR
ENTRIES!

Learn more
and get involved!
[PTA.org/Reflections](https://pta.org/Reflections)



EXPLORE THE ARTS AND
EXPRESS YOURSELF!



DANCE
CHOREOGRAPHY



FILM
PRODUCTION



LITERATURE



MUSIC
COMPOSITION



PHOTOGRAPHY



VISUAL ARTS

Reflections

Monica Welch

- Our Council Reflections Page has been updated. Check there for tips, dates and details!
- Important dates to remember:
 - **Deadline for Top 20% Spreadsheets** that are advancing from each school to Council will be **due by Wed, Nov 17.**
 - **Our Council Judging event** will take place in-person at RRHS Bldg. 700 on **Wed, Dec 1,** with artwork drop-off in the morning, and pick-up of all artwork the following morning (Dec 2).
- Digital forms of all entries are being accepted. **For Visual Arts, physical entries are preferred.**
- If you'd like a **customizable digital entry form** for your school, similar to the general entry form that was used district-wide last year, you may **request one for your school.** Email me at reflections@rrisdpta.org.